



**Sustainable Food Policy Board
Executive Committee
APPROVED**



**AUGUST MEETING MINUTES
Monday, August 20, 2012**

The Executive Committee of the Sustainable Food Policy Board (SFPB) convened on Monday, August 20, 2012, in City Council Chambers, 301 W. Second Street, Austin, Texas.

CALL TO ORDER

Chair Paula McDermott called the meeting to order at 12:43p.m.

Committee Member Attendance:

Paula McDermott, SFPB Chair
Ronda Rutledge, SFPB Vice Chair
Adam King, Liaison

Michele Murphy-Smith, Liaison - absent
Erin Flynn, Liaison - absent

Staff in Attendance:

Robert Kingham, HHSD
Jake Stewart, PARD

Marisa Balancier, HHSD

1. CITIZEN COMMUNICATION

Shaleiah Fox and McCall Johnson

- Co-Founders of Fresh Chef Society
- Inform board of their organization designed to teach eating lifestyle and culinary arts skills to youth aging out of foster care.

2. APPROVAL OF MINUTES OF JULY 16, 2012.

- Vice Chair Ronda Rutledge made motion to accept the minutes.
- Liaison Adam King seconded the motion.
- Request change to item 3(A) 2nd bullet, change "new policy" to packaging requirement.
- Motion passed 3-0-0.

3. DISCUSS AND TAKE APPROPRIATE ACTION

A. Economic Analysis Update (Paula McDermott)

- Paula read portions of resolution for record.
- Complete passed resolution provided as back-up documentation.
- No Action Taken.

B. Board Changes (Robert Kingham)

- New appointee Karla Loeb to replace Melanie McAfee currently completing training and report once training is complete.
- Members Mary Teeters and Toni Tipton-Martin have been reappointed.
- Vice Chair Ronda Rutledge reappoint not complete.
- Judge Biscoe's appointment – Rob Borowski recently confirmed
- No Action Taken.

C. City Bond Open Space Recommendation – Farmland Preservation (Paige Hill)

- Discussed ways bonds with easements and land preservation could also include items regarding agriculture.
- Working with individuals familiar with the bond process to provide language for recommendation for either Monday, August 27, 2012 meeting or next month's meeting.
- No Action Taken.

D. Working Group Reports

1. Food Access and Wellness related groups (Michele Murphy-Smith)
 - Liaison Michele Murphy-Smith not present at meeting.
 - Austin Food Week Proclamation draft presented to board by Robert Kingham.
 - No Action Taken
2. Food Production and Business related groups (Adam King)
 - No updates discussed
 - No Action Taken

4. ANNOUNCEMENTS

- A. Farm and Ranch Freedom Alliance (FARFA) Conference - September 10th-11th, Bastrop Convention Center
- B. Slow Food Gathering with SFPB Rescheduled (September)
- C. SFPB community meeting scheduled for Sunday, October 21st
- D. Food Day Updates/Activities – Wednesday, October 24th
- E. Community Happenings

5. DISCUSS FUTURE AGENDA ITEMS

A. August 27th Meeting

1. Introductions/Board Changes/New members
2. Economic Analysis Update (Paula McDermott)
3. Meeting with Health Department and Farm and Farmers Market Representatives Regarding Permits (August 9th) Update.
4. Food Surplus and Salvage – Presentation by Mark Mills
5. Working Group Reports
 - a. General Work Plan/Tracking Tool information for new board members
 - b. Food Access and Wellness related groups
 1. Supplemental Nutrition Assistance Program and Utility Discount (Robert Kingham)
6. Announcements
 - a. Community Meeting new date– Monday, October 22, 2012
 - b. Google Doc for tracking board representations

B. Future Meetings

1. Sustainability Office Briefing - September
2. Travis County Bond Process – Farmland Preservation
3. Travis County Related Activities/Programs/Work Plans - October
4. County Briefings (including HUD report)
5. Working Group Reports –
 - a. City/County Venues – September
 - b. Retail Capacity Building Work Group – September

ADJOURNMENT

Meeting was adjourned at 1:39p.m.